

APPLICATION FOR BIDDER'S PRE-QUALIFICATION



24-Inch Raw Water Main & 20-Inch Finished Water Main Extension

Applications must be received by Wiedeman and Singleton, Inc. by **4:00 p.m., local time, Friday, March 22, 2024**, to be considered for pre-qualification. **Contractors previously pre-qualified for this project are still considered qualified bidders and are not required to resubmit.** Only electronic portable document format (PDF) submittals will be accepted. Applications shall be submitted by email to Matt Henderson, P.E. (Wiedeman and Singleton, Inc.) at mrh@wiedeman.com with a copy to Rodney Middlebrooks (City of Monroe) at rmiddlebrooks@monroega.gov. Use the following subject for the email:

City of Monroe Pre-Qualification Application for 24-Inch Raw Water Main & 20-Inch Finished Water Main Extension

All questions must be answered specifically, and the data given must be clear and comprehensive. All information provided must pertain specifically to the entity that will bid for and construct the project, not a parent firm or entity. Questions may be answered on separate, attached pages. The Bidder may submit any additional information desired. Data submitted must be formatted as this application is formatted. Securely attach all additional pages as required.

A. Qualification Criteria:

1. Technical Experience Requirements

- a. The Applicant has provided ALL required information.
- b. The Applicant or the Applicant's Team of subcontractors has met the technical experience requirements identified under "B", below. Applicants using subcontractors to meet the Technical Experience in "B", below shall clearly identify what subcontractor they are using for each technical experience requirement. Identify if the Applicant and subcontractor(s) have worked together on prior projects.

2. Corporate Experience Requirements:

- a. The Applicant has provided ALL required information.

- b. The Applicant has operated under the current corporate name for the last five years.
- c. The Applicant currently has sufficient bonding capacity to provide performance and payment bonds both in the amount of 100 percent of the contract amount. At this point in time, assume a construction cost of \$7,000,000 for this project.
- d. The Applicant has access to adequate equipment to construct the project.
- e. The Applicant has never failed to complete a project.
- f. The Applicant has a history of completing projects consistently on time and within the bid amount.
- g. The Applicant has a history of not being involved in litigation against Owners or Engineering Firms.
- h. The Applicant has available project management personnel and technical staff with at least two years of experience on projects with the technical characteristics listed under "B" below to construct the project.
- i. The Applicant is a licensed Georgia Utility Contractor.
- k. Joint Ventures will not be approved for this project.

B. Applicant's Required Technical Experience:

- 1. Two raw or finished water main or wastewater force main projects, each of which must have included construction of at least 10,000 L.F. of ductile iron pipe 24-inches in diameter or greater.
- 2. At least seventy-five percent of the labor-related items on each project must have been completed by the Applicant's own workforce.
- 3. Each of the projects must have been completed after January 1, 2014.

Provide the information specified below for each of the above projects:

- 1. Name of project as bid, name of Owner, name of designing engineering firm, name, position or title, address and telephone number of contact person currently employed by each of the above, percent of labor-related items performed by the Applicant's own work force and that of his proposed subcontractors.
- 2. A complete description of each project including sizes, quantities, structures, and major items of equipment.
- 3. The bid amount and final cost to Owner, with an explanation of cost overrun, if any, including all change orders.
- 4. The contract time as bid, actual time to complete project and completion date, with an explanation of time overrun, if any.

C. Applicant's Required Corporate Experience Information:

1. Provide name, address, and telephone number of Applicant's corporate headquarters, relevant regional office(s), and subsidiaries, if any.
2. Provide name, title, and biographical summary of all corporate officers.
3. Provide a statement that Applicant has operated under the current corporate name for the last five years.
4. Provide a statement of bonding capacity, bonding company, insurance agent contact persons, telephone numbers and email.
5. Provide a list of major equipment proposed to perform the work and indicate whether owned or leased.
6. Provide a statement that Applicant has never failed to complete a project. If this is not the case, explain.
7. Provide a statement that Applicant has not been involved in liquidated damages in the past five years or served the Owner with a claim for additional compensation prepared by an attorney or a claims consultant, excluding routine change order requests. If this is not the case, explain.
8. Provide a statement whether Applicant has or has not been involved in litigation as a plaintiff against an Owner or Engineering Firm in the past five years. If Applicant has, explain.
9. Provide experience of proposed on-site project manager and/or field superintendent who would be involved in this program. Experience can be from previous employment but must be pertinent to technical information noted in paragraph B. If your firm is the successful bidder of the contract, at least one of these key personnel must be actively involved in the day-to-day operations of the construction.
10. List all other projects currently under contract, the current contract amounts, and scheduled completion dates. Also, provide the same information for these projects as required in paragraph B.
11. Provide a photocopy of Applicant's Georgia Utility Contractor's license.

D. Supplemental Information to the Applicant:

1. No bid shall be opened unless the Bidder has been approved by The City of Monroe prior to the bid opening date.
2. Final determination of Applicant's qualifications is the approval by The City of Monroe.

The City will have the option to waive any of the requirements if they deem appropriate.

3. Applicants will be advised of their pre-qualification status by **Friday, April 5, 2024.**
4. Design Drawings and Specifications for the Project will be available at a later date. Pre-qualified applicants will be notified of the specific dates for contract bidding.

The undersigned hereby authorizes and requests any person, firm, or corporation to furnish any information requested by the local public agency in verification of the recitals comprising this Application for Bidder's Pre-Qualification. By this signature, the signer affirms that the information provided herein is true and correct to the best of his/her knowledge and belief.

Dated this _____ day of _____, 2024.

Applicant: _____
(Company Name)

By: _____
(Signed)

Name: _____
(Print or Type)

Title: _____
(Print or Type)